

**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Local Lettings scheme – Four Squares
Decision-maker	Cabinet Member for Council Homes and Homelessness
Earliest date when decision can be taken	June 2021
Key decision – Yes/No?	No
Date published on forward plan	N/A
Date sent to cabinet member	15 June 2021
Recommendation	<p>That the Cabinet Member;</p> <ol style="list-style-type: none"> 1. Approve the local lettings scheme area for the re lets of 13 homes located at Four Squares. 2. Agree a maximum of 50% of the properties at Four Squares allocated to existing tenants within the local area. 3. Note the further criteria applied to residents of the local lettings scheme <ol style="list-style-type: none"> i. The local area is defined as tenants on the immediate area where the development is located: <ul style="list-style-type: none"> - New Place Estate - Four Squares Estate ii. Rent arrears of less than four weeks or £50 if claiming housing benefit at point of application and point of offer.

	<ul style="list-style-type: none"> iii. Households can only move upon successful completion of pre-tenancy inspection and interview as per section 5.26 of the councils published allocation scheme. iv. Only households assessed in a housing need (bands 1-3) will be allocated a property through the local lettings scheme. Households will be prioritised in existing priority bands and priority stars in accordance with our published allocations scheme. <p>4. Note that any voids remaining following the local lettings scheme will be used as temporary accommodation for accepted homeless households where the council have concluded are owed a full duty to provide permanent accommodation.</p>
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ORIGINATING AUTHOR'S DETAILS	
<i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Cheryl Russell, Director of Resident Services
Report author (Name and job title)	Ricky Bellot, Interim Head of Housing Supply
Contact Number	02075254048

PART B
(Cabinet member to complete this section)

DECISION(S)
I agree the recommendations set out in the report.

REASONS FOR DECISION
As set out in the report.

ALTERNATIVE OPTIONS CONSIDERED
As set out in the report.

REPRESENTATIONS RECEIVED
None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

I ~~approved an alternative course of action set out in Part B.*~~

~~or~~

I ~~have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)



Signed...

Dated...21/06/2021...

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.